



Michigan Supreme Court

State Court Administrative Office
Michigan Hall of Justice
P.O. Box 30052
Lansing, Michigan 48909
Phone (517) 373-0128

John A. Hohman, Jr.
State Court Administrator

MEMORANDUM

DATE: December 18, 2013

TO: The Justices
All Staff

FROM: John A. Hohman, Jr. JAH

SUBJECT: Judiciary Travel Rates Effective January 1, 2014

We were recently notified by the Department of Technology, Management and Budget of travel rates for executive branch employees effective January 1, 2014. The mileage rates will remain at \$0.390 per mile for the standard rate, which is based on the state's cost to operate a mid-sized vehicle, and decrease from \$0.565 to \$0.560 cents per mile for the premium rate, which is the rate approved by the Internal Revenue Service and the Michigan Civil Service Commission. The lodging rate will remain at \$75.00. There are no changes to the list of in-state and out-of-state select cities. The revised travel rates and the select cities list are attached. If you have any questions, please contact Jo Ellen Weller at (517) 373-5543 or wellerj@courts.mi.gov

Attachment

**MICHIGAN SUPREME COURT
STANDARDIZED TRAVEL RATES
JUDICIAL BRANCH
RATES EFFECTIVE 1-1-2014**

IN-STATE MEALS & LODGING (SELECT COUNTIES & CITIES) — WAYNE COUNTY, OAKLAND COUNTY, ANN ARBOR, HOLLAND, MACKINAC ISLAND, SOUTH HAVEN

LODGING*	\$ 75.00
BREAKFAST**	8.75
LUNCH**	8.75
DINNER**	21.00

IN-STATE MEALS & LODGING

LODGING*	\$75.00
BREAKFAST**	7.25
LUNCH**	7.25
DINNER**	16.50

OUT-OF-STATE SELECT CITIES (SEE ATTACHMENT) Contact Conlin Travel

LODGING*	Actual Supported by Receipts
BREAKFAST**	\$11.00
LUNCH**	11.00
DINNER**	22.00

OUT-OF-STATE MEALS & LODGING Contact Conlin Travel

LODGING*	Actual Supported by Receipts
BREAKFAST**	\$ 8.75
LUNCH**	8.75
DINNER**	20.50

TIPS AND INCIDENTAL COSTS PER DAY (with overnight stay) \$2.00/DAY

MILEAGE

PREMIUM Rate	\$0.560/mile
STANDARD Rate	\$0.390/mile
Election to drive private vehicle	
In lieu of available state vehicle	

* PLUS TAXES

** INCLUDES TIPS and TAX

**MICHIGAN SUPREME COURT
OUT-OF-STATE SELECT CITIES**

OUT-OF-STATE SELECT CITIES			
STATE	SELECT CITY OR COUNTY AS DEFINED	STATE	SELECT CITY OR COUNTY AS DEFINED
ARIZONA	Phoenix Scottsdale	MINNESOTA	Minneapolis / St. Paul Hennepin & Ramsey County
CALIFORNIA	Los Angeles (Los Angeles, Orange & Ventura Counties, and Edwards AFB) I Monterey / Palm Springs / San Diego / San Francisco / Santa Monica South Lake Tahoe / Truckee / Yosemite National Park	NEVADA	Las Vegas
COLORADO	Aspen / Telluride / Vail	NEW MEXICO	Santa Fe
CONNECTICUT	Bridgeport / Danbury	NEW YORK	Manhattan (the borough of Manhattan, Brooklyn, Bronx, Queens, and Staten Island) Riverhead / Ronkonkoma Melville / Smithtown / Tarrytown White Plains / New Rochelle
DISTRICT OF COLUMBIA	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland) (See also Maryland and Virginia)	PENNSYLVANIA	Bucks County / Philadelphia
FLORIDA	Boca Raton / Delray Beach / Jupiter / Fort Lauderdale / Key West	RHODE ISLAND	Bristol / Jamestown / Middletown Newport (Newport County) Providence
IDAHO	Sun Valley / Ketchum	TEXAS	Austin / Dallas / Houston L.B. Johnson Space Center
ILLINOIS	Chicago (Cook and Lake Counties)	UTAH	Park City (Summit County)
LOUISIANA	New Orleans	VERMONT	Manchester / Stowe (Lamoille County)
MARYLAND	See District of Columbia / Counties of Montgomery and Prince Georges / Baltimore City / Ocean City	VIRGINIA	See District of Columbia / Alexandria / Falls Church / Fairfax
MASSACHUSETTS	Boston (Suffolk)/Cambridge/Burlington Woburn / Martha's Vineyard		